

**Village of Cold Spring
Comprehensive Plan Special Board**
Local Waterfront Revitalization Plan

*regular meeting, 7 p.m., July 10, 2008
Cold Spring firehouse*

Present: Carol Casparian, Chair; *Members:* Karen Dunn, Marie Early, Marshall Mermell, Liz Schevtchuk Armstrong, Ransom Taggart

Members absent: Anne Impellizzeri, Lillian Moser

Preliminaries:

The Chair opened the meeting at 7:00 pm.

1. Minutes:

The minutes of June 12, 2008 were reviewed a few minor grammatical changes were requested. Early moved to accept the minutes as amended. Dunn seconded the motion. The amended minutes were accepted unanimously.

Impellizzeri suggested that the minutes should be less informative through an email to Casparian. The suggestion regarding the minutes will be discussed when Impellizzeri is present.

2. Village Website:

Trustee John Teagle and Karen Dunn discussed the status of the village website. Village employees are in the process of receiving training for updating the website. The website should be up and running very soon.

Early asked for permission to post information about upcoming stakeholders meetings on a temporary website until the village website is up and running. Casparian did not believe the Village Board would give her permission.

Early discussed the following Special Board documents that should be posted on the village website:

- Meeting information
- Survey results
- Inventory of resources including a list of underserved
- Reminder of upcoming stakeholders meetings
- Minutes of meetings
- Upcoming meeting agendas

Schevtchuk Armstrong suggested the possibility of board members reviewing the website prior to the website being up and running.

The public will be informed of the website through the Putnam County News and a letter that will be sent to targeted stakeholders about the upcoming stakeholders meetings.

3. Upcoming Stakeholders Meetings:

Community Resources:

Early read a draft version of the letter she hoped would go out to stakeholders regarding the upcoming stakeholders meetings. An ad will be published in the Putnam County News the week of August 25, 2008.

Early has an inventory list which includes about 20 underserved areas on a spread sheet.

Mermell and Dunn reviewed some examples of SWOT so the Community Resources Working Group can start working on SWOT.

4. Grants:

Dunn discussed the LWRP grant. Impellizzeri and Dunn had been in contact with Bonnie Devine, the state representative for the LWRP grant, regarding the requirements of the LWRP grant. It was determined that many items on the list have been done.

The Special Board just applied for a LWRP grant. Dunn recently spoke to Al Zgolinski, Chairman of the Historic District Review Board (HDRB), to find out how the HDRB could benefit from the grant.

Dunn suggested having someone on the Special Board write a letter to the HDRB reminding them to answer the questions given to them by the Village Character, History and Historic Preservation Working Group.

5. Resolution Disussion:

Trustee John Teagle stated he will soon discuss the changes the Special Board made to the resolution that had been passed with the Village Board. Casparian asked Trustee John Teagle to inform the members of the special Board when he will discuss the resolution with the Village Board so members of the Special Board can be present. Trustee John Teagle replied that he will put the resolution discussion on the Village Board agenda and will let the Special Board members know when that meeting will take place.

Taggart moved to adjourn the meeting. Mermell seconded the motion. The meeting was adjourned at 8:01 pm.

Carol Casparian, Chair

Date